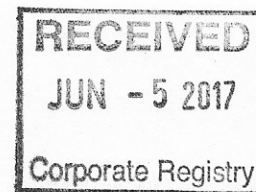




By-Laws of OUT Jasper LGBTQA Society



Name

The name of the Organization shall be OUT Jasper LGBTQA Society.

Interpretation

1. Wherever the "the Organization" occurs in these By-Laws, they shall be understood to mean "OUT Jasper LGBTQA Society" as a body.
2. Wherever "LGBTQA" occurs in these By-Laws, they shall be understood to mean Lesbian, Gay, Bisexual, Transgender, Queer, Ally.
3. Wherever the words "the Board" occur in these By-Laws, they shall be understood to mean "Board of Directors of OUT Jasper LGBTQA Society"
4. The "Executive" shall mean the Executive body comprising of the Executive Director, Assistant Executive Director, Treasurer, and Secretary of OUT Jasper LGBTQA Society

Membership

1. Any reputable person directly or indirectly engaged or interested in furthering rights and opportunities of the LGBTQA population and social welfare of the district shall be eligible for membership in the Organization.
2. Classes of Membership shall be determined from time to time by the Executive and Board; no changes in classification shall take effect until the beginning of the next fiscal period.
 - a) General Membership – any individual wishing to hold membership in the Organization shall be eligible; at a membership rate determined from time to time by the Executive and Board

- b) Corporate Membership – any incorporated business wishing to hold membership in the Organization shall be eligible; at a membership rate determined from time to time by the Executive and Board
 - c) Non-Profit Membership – any registered non-profit association, society or charity wishing to hold membership in the Organization shall be eligible; at a membership rate determined from time to time by the Executive and Board
- 3 Associations, corporations, societies or charities may become members of the Organization; voting power of such membership shall, in each such case, be assigned one vote for each paid membership.
 - 4 All applications for membership shall be made in writing. The application shall be regarded as a guarantee on the part of the applicant of his/her interest in, and empathy with, the purposes of OUT Jasper LGBTQA Society By-Laws, Rules and Regulations. Upon approval of the application by the Board of the Organization and upon payment by the applicant of the fees for that year, the applicant shall thereupon become a member of OUT Jasper LGBTQA Society.
 - 5 Membership shall continue from time of admittance until a member has resigned in accordance with the provisions of these By-Laws or has been removed from the roll of members by action of the Board.
 - 6 Any member of OUT Jasper LGBTQA Society who intends to retire therefrom or to resign membership, may do so, at any time, upon giving to the Executive Director ten days' notice in writing, of such intention, and upon discharging any lawful liability which is standing upon the books of the Organization against the member at the time of such notice.
 - 7 The Board may remove from the roll of members the name of any new member failing to pay applicable dues within thirty days of admission or of any other member who fails to pay such dues within one month of the date they fall due. Upon such action by the Board, all privileges of membership shall be forfeited.
 - 8 Persons who have distinguished themselves by some meritorious or public service may be elected honorary members by a majority vote of the Board. Such recognition shall be for a term of one year and may be repeated. Honourary membership shall include all the privileges of active membership except that of holding office and with exemption from the payment of annual dues for the period of honorary membership.

All members in good standing are eligible to one vote at any general meeting of OUT Jasper LGBTQA Society.

- 9 Any member of OUT Jasper LGBTQA Society may be expelled by a two-thirds vote of the Board.
- 10 The annual dues payable by members of the Organization, and other assessments will be levied against all members, as recommended by the Board and approved by a majority of the members present at a general meeting of the Organization. The notice calling such general meeting shall state the nature of the proposed assessment.
- 11 Annual membership dues shall be levied on January 1 and due on the last day of February of each year to maintain membership in good standing for the period of the following January 1 to December 31 each year.
- 12 Each member upon admission shall be entitled to a certificate of membership which shall be in the form prescribed by the Board from time to time. Upon termination of membership, the certificate of membership shall be returned to the Organization and may not be used, in any form by the terminated member.

Office and Council

1. An Executive Director, Assistant Executive Director, Treasurer, Secretary and up to 5 other directors shall be elected from the members each year at the annual general meeting by ballot and shall form the Executive and Board. They shall remain in office for one year or until their successors are appointed but no such member of the Executive shall hold the same office for more than three years in succession.

(a) Members of the Executive and Board shall not be remunerated for holding any such position(s) of OUT Jasper LGBTQA Society

2. A Nominating Committee consisting of one member of the Executive and two other members shall be appointed by the Board to bring in all eligible nominations submitted for election.
3. Nominations by members may be made from the floor and the names of such nominees may be added to the ballot at the annual general meeting. The nominated individual must be present to accept the nomination.
4. Any vacancy on the Executive or Board of Directors which may occur during the year, shall be filled by the Board;

- a) If any elected member of the Board in any calendar year is absent without leave from three consecutive meetings of the Board without an excuse deemed valid by the Board, he/she shall be deemed to have resigned and the Executive Director shall so inform the absent member and the vacancy will be filled by the Board forthwith.
 - b) The Board will appoint a qualifying member to the position of Director during the year to replace a Director who may, for any reason, is not able to complete his/her term in office. That Director appointed will be ratified by vote at the next general meeting.
 - c) A Director or Officer may be removed from office by the membership at a constituted Special Meeting of OUT Jasper LGBTQA Society by majority vote. Such Special Meeting agenda shall reflect the reason for removal.
- 5. The Board shall have the general power of administration. It may take or authorize petitions or representations to the Government or Parliament of Canada, the Government or Legislature of the Province, or other(s) as it may determine or as may be required by vote of majority of members present at any general meeting.
 - 6. The Board shall, in addition to the power hereby expressly conferred on it, have such powers as are assigned to it by any By-Law of the Board, provided however, that such powers are not inconsistent with the provisions of the Registrar of Corporations.
 - 7. Any five or more members of the Executive and Board, lawfully met shall be a quorum and a majority of such quorum may do all things within the powers of the Board.
 - 8. The Board shall frame such By-Laws, rules and regulations, as appears to it best adapted to promote the welfare of OUT Jasper LGBTQA Society and shall submit them for adoption at a general meeting of the Organization, called for that purpose.
 - 9. The Board, or at its request, the Executive Director may appoint committees or designate members of the Board or of the Organization or others to examine, consider and report upon any matter or take such action as the Board may request.

10. The Executive Director, Assistant Executive Director and members of the Board of Directors shall before entering upon their office take and subscribe before any Justice of the Peace, an oath in the form following, that is to say:

“I swear/affirm that I will faithfully and truly perform my duty as _____ of OUT Jasper LGBTQA Society, and that I will, in all matters connected with the discharge of such duty do all things, and such things only, as I shall truly and conscientiously believe to be adapted to promote the objects for which the said Organization was constituted, according to the true intent and meaning of the same (So Help me God)”

11. Any meeting of the Executive and Board shall be open to all members of the Organization, who may attend but may not take part in any of the proceedings unless he/she appear on the agenda of said meeting.
12. No public pronouncement in the name of OUT Jasper LGBTQA Society may be made unless authorized by the Organization or by some person to whom the Board has delegated this authority.
13. The Executive Director shall preside at all meetings of the Organization and Board. He/She shall regulate the order of business at such meetings, receive and put lawful motions and communicate to the meeting what he/she may think concerns the Organization. He/She shall vote only in the case of a tie. The Executive Director shall, with one of the following: Assistant Executive Director, Treasurer or Secretary sign all papers and documents requiring signature on behalf of the Organization, unless someone else is designated by the Board. It shall be the duty of the Executive Director to present a general report of the activities of the year at the annual general meeting.
 - (a) The Assistant Executive Director shall act in the absence of the Executive Director and in the absence of both these officers; the meeting shall appoint a chairman at act temporarily.
 - (b) The Treasurer shall have charge of all funds of OUT Jasper LGBTQA Society. From such funds he/she shall cause to be kept a regular account of the income and expenditure of the Organization and submit an audited statement thereof for presentation to the annual general meeting and any other time required by the Board.

€ He/She shall make such investment of the funds of the organization as the Board may direct. The Board will assign 4 of it's members authority to sign cheques as required. Assignments may vary from time to time with proper notification to the Board and the banking institution. Two of four signatures will be required to issue a bona fide cheque

(d) The Secretary shall cause to maintain an accurate record of the proceedings of the organization and of the Board. At the expiration of his/her term of office, the Secretary shall deliver to the organization all books, papers and other property of OUT Jasper LGBTQA Society. The Organization does not have an official seal.

€ The Secretary shall manage the Organization and shall be responsible to the Board for the general control and management of business and affairs. He/she shall be responsible for keeping the administrative records of OUT Jasper LGBTQA Society, conducting its correspondence, retaining copies of all official letters, preserving all official documents and shall perform all such other duties as properly appertain to this office.

14. Power to Borrow – The Board may from time to time;

a) Borrow money upon credit of the Organization

b) Limit or increase the amount borrowed

c) Issue bonds, debentures, debenture stock or other securities of the Organization and pledge or sell the same for such sums and at such prices as may be deemed expedient

d) Hypothecate, mortgage or pledge the real or personal property of the Organization or both to secure any such bonds, debentures, debenture stock or other securities, and any money borrowed for the purpose of the Organization

e) Special Project Funds – The Executive and Board shall be empowered to approve the raising of separate funds to defray the expenses of special projects which are deemed proper by the Board

f) Approval to borrow can only be issued by way of Special Resolution of the Organization at a constituted meeting of the membership

By-Laws

1. Special Resolution

In relation to the Societies Act a resolution passed at a general meeting of which not less than 21 days' notice specifying the intention to propose the resolution has been duly given, and by a majority of not less than 75% of the votes of those members who, if entitled to do so, vote in person or by proxy OR a resolution proposed and passed as a special resolution at a general meeting of which less than 21 days' notice has been given, if all the members entitled to attend and vote at that general meeting so agree OR a resolution consented to in writing by all the members who would have been entitled at a general meeting to vote on the resolution in person or, if proxies are permitted, by proxy.

2. Such By-Laws shall be binding on all members of the Organization, its officers and all other person(s) lawfully under its control. They shall come into force and be acted upon only when they have been approved by the Registrar.

Affiliation

1. OUT Jasper LGBTQA Society, at the discretion of the Board, shall have power to affiliate with those organizations directly or indirectly engaged in the support of rights and opportunities of the LGBTQA community and to support the social welfare of Jasper.

Fiscal Year

1. The fiscal year of the Organization shall commence on the 1st day of January in each year

Financial Audit

1. Two individuals shall be appointed at the Annual General Meeting by the general membership and they shall audit the books and accounts of the Organization annually. The financial statements shall be presented by the Treasurer at each general meeting and at any other time required by the Board.

Procedures

1. Parliamentary procedure shall be followed at all general and Board meetings, in accordance with "Roberts Rules of Order".

Changes and Amendments to be forwarded to:

By Mail:

Service Alberta
Corporate Registry
PO Box 1007 STN MAIN
Edmonton, AB T5J 4W6

In Person:

Service Alberta
Corporate Registry
Mezzanine Floor, John E Brownlee Building
10365 97 Street
Edmonton, AB T5J 3W7

Signature: Mychal Ormandy
Print Name: Mychal Charles Ormandy
Address: P. O. Box 1336, Jasper, Alberta ToE 1E0

Signature: Vanessa Hugie
Print Name: Vanessa Hugie
Address: P. O. Box 2191, Jasper, Alberta ToE 1E0

Signature: Catherine Ratcliff
Print Name: Catherine Ratcliff
Address: P. O. Box 2913, Jasper, Alberta ToE 1E0

Signature: Nancy Taylor
Print Name: Nancy Taylor
Address: P. O. Box 2584, Jasper, Alberta ToE 1E0

Signature: Erin Knickle
Print Name: Erin Knickle
Address: P. O. Box 2849, Jasper, Alberta ToE 1E0

WITNESS

Signature: Patricia Pavlov
Print Name: Patricia Pavlov
Address: P. O. Box 98, Jasper, Alberta ToE 1E0